

**DRAFT MINUTES OF THE 852<sup>nd</sup> REGULAR  
MEETING OF THE BOARD OF TRUSTEES OF THE  
MONTEREY COUNTY MOSQUITO ABATEMENT DISTRICT  
April 11, 2023**

A meeting of the Board of Trustees of the Monterey County Mosquito Abatement District was held on April 11, 2023, at the District Office in Salinas, California.

**MEMBERS PRESENT:**

Jeff Cecilio, Chair, County of Monterey  
Don Cranford, Vice Chair, County of Monterey  
Nancy Amadeo, Secretary, City of Marina  
Jim Tashiro, City of Salinas  
Diane de Lorimier, City of Monterey  
Louise Goetzelt, City of Del Rey Oaks  
Jason Campbell, City of Seaside  
Ray Coopersmith, County of Monterey

**STAFF PRESENT:**

Ken Klemme, District Manager  
Mona Sloan, Administrative Assistant

**MEMBERS ABSENT:**

Mary Ann Carbone, City of Sand City

**GUESTS PRESENT:**

Jarrold Penner, CPA Bianchi, Kasavan & Pope, LLP  
Brent Ives, BHI Management Consulting

**1. CALL TO ORDER:**

Board Chair Jeff Cecilio called the 852<sup>nd</sup> Regular Meeting to order at 11:55 AM

**2. ROLL CALL:**

Administrative Assistant Mona Sloan called roll; it was determined that a quorum was present

**3. PUBLIC COMMENTS:**

NONE

**4. CONSENT CALENDAR:**

- A. APPROVAL OF THE MINUTES: February 2023
- B. PAYROLL WARRANTS: February 2023 \$78,687.14
- C. PAYROLL WARRANTS: March 2023 \$79,197.59
- D. COMMERCIAL WARRANTS: February \$48,173.51
- E. COMMERCIAL WARRANTS: March \$54,636.63
- F. UMPQUA BANK: January 2023 ~~\$-2,522.48~~
- G. UMPQUA BANK: February 2023 \$13,202.55

- H. TIME DISTRIBUTION: February 2023
- I. TIME DISTRIBUTION: March 2023
- J. BALANCE SHEET: February 2023
- K. BALANCE SHEET: March 2023
- L. SCHEDULE OF EXPENDITURES: February 2023
- M. SCHEDULE OF EXPENDITURES: March 2023

With no further inquiries, **Trustee Amadeo moved to approve the consent calendar as presented, Trustee Goetzelt seconded; the motion passed unanimously.**

**5. BUSINESS ITEMS:**

**A. Draft Audit for the FY 2022-2023 Presented by BKP for Consideration and Approval**

Jarrold Penner, Audit Manager with Bianchi, Kasavan & Pope presented a clean audit for FY 2022-2023.

With no further inquiries, **Trustee Cranford moved to approve the audit as presented, Trustee Tashiro seconded; the motion passed unanimously.**

**B. Discussion of Projected Revenues for FY 2023-2024, to be approved in May**

Manager Klemme presented the projected revenues for the 23-24 FY and stated that we are close to being on track with the figures submitted.

**C. First read of the FY 2023-2024 Draft Budget before accepting in May**

Manager Klemme presented the draft budget for the 23-24 FY and stated there weren't many surprises other than the added the cost for two (2) drones and two (2) Argos. Trustee Tashiro stated that the purchase of the drones will bring down the costs of agricultural spraying and pesticide which Klemme confirmed.

**D. Discuss attendance for the CSDA quarterly meeting on April 6<sup>th</sup> 2023 at Bayonet Golf Course in Seaside. No speaker as of yet**

Manager Klemme asked Trustees if anyone was interested in attending the quarterly meeting, with no speaker available, board members were not interested this time.

**E. Discuss attendance for the Districts Ribbon Cutting Ceremony Thursday, 4/27/23 From 5:00 – 6:30**

Discussion was held regarding the upcoming Ribbon Cutting Ceremony hosted by the Salinas Chamber of Commerce. The majority of Trustees stated they are looking forward to the event and plan on attending.

**6. MONTHLY OPERATIONS REPORT: Ken Klemme, District Manager/Biologist**

Manager Klemme updated the Board with regard to the District's activity in that it has been a tough season because of all the rains and we are currently training staff in all the various zones. He also told the Board that we were recently featured in a frontpage article in the Monterey Herald. Several Board members stated they read the piece and thought it was very helpful to our mission.

**7. TRUSTEE COMMENTS:**

None

**8. BRENT IVES MANAGEMENT CONSULTING – STRATEGIC PLANNING WORKSHOP:**

Brent Ives conducted a strategic planning session which included a power point presentation illustrating long and short-term goals of the District. A second planning session will take place at the May 9<sup>th</sup> Board meeting.

**8. ADJOURNMENT:**

***With no further inquiries, Board Chair Cecilio adjourned the meeting at 1:41 PM to the next regularly scheduled meeting on May 9th at noon.***

---

Jeff Cecilio, Board Chair

**ATTEST:** \_\_\_\_\_  
Nancy Amadeo, Board Secretary